

JOB VACANCY: FINANCIAL ACCOUNTANT

We have an exciting job opportunity for a Financial Accountant to join our Finance Department based at our Head Office in Liverpool. The post holder will be a part/fully qualified professional responsible for gathering and reporting on the financial data for the S. Norton Group, producing annual statutory accounts, managing tax reporting and payments. The post holder will need to be a proactive individual, willing to learn and develop on the job with a keen attention to detail and ability to meet deadlines.

LOCATION: Liverpool

WORKING HOURS: 37.5 hours per week, 09:00 - 17:00 Monday to Friday

CONTRACT TYPE: Permanent

KEY RESPONSIBILITIES:

- To prepare and file company subsidiary and consolidated annual financial statements in accordance with UK GAAP (FRS ^02).
- To reconcile Balance Sheet transactions on a monthly basis.
- To report on monthly capital expenditure including the production of a monthly depreciation charges journal.
- To perform monthly and quarterly VAT returns including, management of the duty deferment account.
- To provide key statistical data for internal reporting and government surveys including, ONS surveys, KPI reporting and hedging analysis.
- To assist with year-end audit requirements.
- To perform HMRC reconciliations and payments.
- To maintain the chart of accounts alongside the Management Accountant.
- To assist with significant bank transfers and payments both in sterling and foreign currency.
- To perform cashflow reporting and forecasting.
- To assist with annual leave cover within the Finance team.

KEY COMPETENCIES

- Good problem-solving skills and attention to detail.
- Excellent IT Skills with ability to use a range of packages applicable to the role.
- Sound ability to multitask and prioritise workloads in order to meet deadlines.
- Strong written and verbal communication skills to effectively interact with employees, and any other stakeholders.

ESSENTIAL SKILLS:

- Newly qualified in ACA/ ACCA or part qualified individual looking to complete their studies.
- Prior involvement in the production of company statutory accounts.
- Experience of working in a comparable role, which must have involved working in an office environment.

- The ability to deliver verbal, analytical and written reports to senior managers.
- Enthusiasm for reporting developments.
- Experience with working along side external auditors.
- A self-motivated professional with a can-do attitude.

DESIRABLE SKILLS:

- Full, clean driving license.
- Proven experience of collecting and analysing data Prior knowledge of Payroll and Treasury.

APPLICATIONS:

Please either complete an [application form](#) or email your CV and covering letter to:
recruitment@s-norton.com

Alternatively, please post your covering letter and CV to:
HR Department, S. Norton, Bankfield House, Regent Road, Liverpool L20 8RQ

POSTED: NOVEMBER 2024.
NO AGENCIES PLEASE.